



# Truman National Security Project

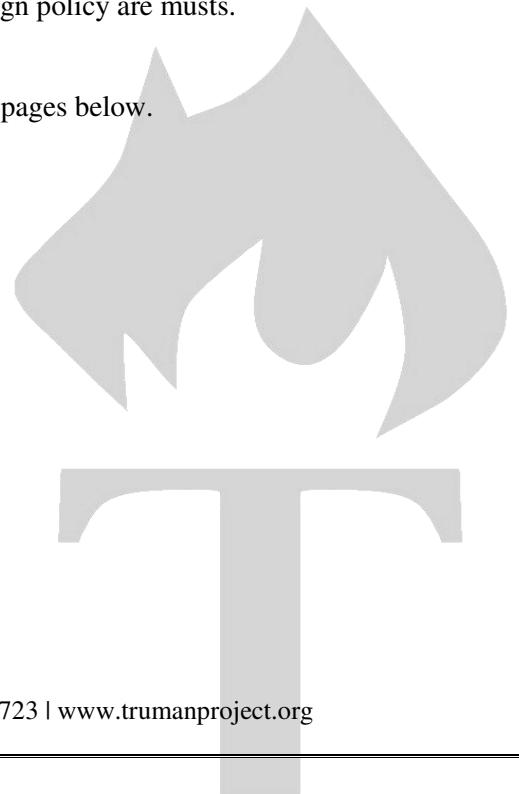
The **Truman National Security Project** is a national security leadership institute, the nation's only organization that recruits, trains, and positions a new generation of progressives across America to lead on national security. Our mission is to provide the skills, knowledge, and network to create an influential force of leaders across the country who advance strong progressive national security policy.

Currently, we are looking for some very passionate men and women to join the team. We are looking for six fantastic individuals to serve as:

- **Deputy Advocacy Director**
- **Press Secretary**
- **New Mexico State Director**
- **New Media Director**
- **Research Associate**
- **Program Associate**

Prior experience with national security and/or climate change issue areas, and military families and Veterans communities is preferred. Candidates with past military service are especially encouraged to apply. An excellent sense of humor and a passion for progressive foreign policy are musts.

For a detailed description for each of these positions, please view the pages below.





# Truman National Security Project

## Position: Deputy Advocacy Director

**Location:** Washington, DC

**Start Date:** ASAP

**Term:** Four month campaign, with potential for longer term engagement

**Reports to:** Advocacy Director

### Description:

We are seeking a Deputy Advocacy Director to help manage political and legislative advocacy efforts, mostly working with our climate change, energy and national security effort, called Operation Free ([www.operationfree.net](http://www.operationfree.net)). Over the past six months, Operation Free has built a large, nationwide team of progressive military veterans who work to educate the public about the national security threats posed by climate change, and the security benefits of clean, domestic energy.

The Deputy Advocacy Director will be helping an experienced and nationally recognized team of principals to manage a national coalition of national security leaders, veterans, and security organizations to make a major impact in new and traditional media, host a significant number of events, and shift the debate on Capitol Hill.

The Deputy Advocacy Director will working closely with the Advocacy Director to lead a team of Regional Field Directors, and will be an integral part of a fast-moving, hard-working, and highly-flexible team for a rapidly-growing organization.

### Core Qualifications:

- At least two cycles of professional advocacy and/or electoral campaign management
- Expertise in managing a field staff, field organizing, event production, advance, and strategic planning
- Deep understanding of advocacy and public affairs strategies
- Experience with paid, traditional, and online media efforts
- Strong social media and online organizing skills
- Familiarity with databases, Microsoft Excel, and blast email systems
- Bachelors degree or higher
- Ability to work long hours, including some nights and weekends, and heavy travel

### Compensation:

\$4000/month plus excellent benefits

This is a campaign position that would be guaranteed for four months and could then be extended or expire.

### To Apply:

Send resume, references, a short writing sample, and salary request to [trumanjobs@gmail.com](mailto:trumanjobs@gmail.com) with "Deputy Advocacy Director" in the subject line.

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# Truman National Security Project

## Position: Press Secretary

**Location:** Washington, DC

**Start Date:** ASAP

**Term:** Four month campaign, with potential for longer term engagement

**Reports to:** Media Director

### Description:

We are seeking a Press Secretary to manage ambitious earned media efforts in close coordination with the Media Director, mostly on our climate change, energy and national security effort, called Operation Free ([www.operationfree.net](http://www.operationfree.net)). Over the past six months, Operation Free has built a large, nationwide team of progressive Veterans who work to educate the public about the national security threats posed by climate change, and the security benefits of clean, domestic energy.

The Press Secretary will be responsible for developing and implementing a press outreach strategy to make a major impact in new and traditional media. The Press Secretary will be the person most responsible for pitching and advancing press efforts for a significant number of events (often multiple events daily), and travel will be required. The Press Secretary will also coordinate efforts and share responsibilities with coalition partners.

The Press Secretary will be working closely with nationally-recognized political and policy staff and consultants, and will be an integral part of a fast-moving, hard-working, and highly-flexible team in a rapidly-growing organization.

### Core Qualifications:

- At least one year of press experience in a campaign setting, including national and local print media, radio, and television
- On the record experience is preferred
- A high level of comfort and a track record of success in pitching both national and local media outlets
- Experience working with new media efforts, including understanding of blast email systems, Facebook, and Twitter, and social media
- Familiarity with advance and event setup
- Bachelors degree or higher
- Ability to work long hours, including some nights and weekends, and heavy travel

### Compensation:

\$3000/month plus excellent benefits

This is a campaign position that would be guaranteed for four months and could then be extended or expire.

### To Apply:

Send resume, references, a short writing sample, and salary request to [trumanjobs@gmail.com](mailto:trumanjobs@gmail.com) with "Press Secretary" in the subject line.

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# Truman National Security Project

## Position: New Mexico State Director

**Location:** New Mexico (ability to relocate is acceptable)

**Start Date:** ASAP

**Term:** Two month campaign, with potential for longer term engagement

### Description:

We are seeking a New Mexico State Director to help manage field operations, recruitment, training, and events, for our climate change, energy and national security effort, called Operation Free ([www.operationfree.net](http://www.operationfree.net)). Over the past six months, Operation Free has built a large, nationwide team of progressive Veterans who work to educate the public about the national security threats posed by climate change, and the security benefits of clean, domestic energy.

The New Mexico State Director will be responsible for implementing Operation Free efforts primarily in New Mexico, and may also assist with Arizona, Nevada, and Colorado. This includes significant work managing local events, crowd building, and recruiting and training grass-tops volunteers. The New Mexico State Director will also serve as Operation Free's principal representative in the state.

The New Mexico State Director will be working closely with nationally-recognized organizing and political staff and consultants, and will be an integral part of a fast-moving, hard-working, and highly-flexible team for a rapidly-growing organization.

### Core Qualifications:

- At least one cycle of electoral or advocacy campaign organizing experience
- Candidates with past military service are strongly preferred
- A high level of comfort with advance, event set up, and crowd-building
- Experience working with social media organizing, including use of Facebook and Twitter
- Bachelors degree or higher
- Ability to work long hours, including some nights and weekends, and travel
- A car and legal drivers license are required

### Compensation:

\$3200/month plus a negotiable housing allowance and excellent benefits

This is a campaign position that would be guaranteed for two months and could then be extended or expire.

### To Apply:

Send resume, references, a short writing sample, and salary request to [trumanjobs@gmail.com](mailto:trumanjobs@gmail.com) with the "NM State Director" in the subject line.

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# Truman National Security Project

## Position: New Media Director

**Location:** Washington, DC

**Start Date:** TBD

**Term:** Permanent

### Description:

We are seeking a New Media Director to manage ambitious online growth, online media efforts, and online organizing strategies. This position would include significant work with our climate change, energy and national security effort, called Operation Free ([www.operationfree.net](http://www.operationfree.net)). The New Media will work as an integrated part of the Communications Team alongside the Truman Project Communications Director and the Operation Free Media Director.

The New Media Director will be responsible for managing our online properties and social networks, expanding our community's reach in the progressive blogosphere and online press, and assisting our recruiting and training efforts with new media growth strategies. The New Media Director will ensure that our offline efforts are integrated with all online properties and networks and that our database system and only advocacy toolset is effectively leveraged to maximize offline efforts.

The New Media Manager will be working closely with nationally-recognized media and political staff and consultants, and will be an integral part of a fast-moving, hard-working, and highly-flexible team for a rapidly-growing organization.

### Core Qualifications:

- At least two years of new media advocacy in a campaign setting
- A high level of comfort and a track record of success in growing online audiences and engaging large communities through new media
- Ability to connect existing offline communities using online tools
- Expertise working with databases, blast email systems, website advocacy tools, Facebook, and Twitter, and other social media
- Familiarity with project management of video and sound production, and online media buys
- Knowledge of HTML, CSS and, preferably, experience with existing template-drive CMS systems is strongly preferred Bachelors degree or higher
- Ability to work long hours, including some nights and weekends, and travel

### Compensation:

Commensurate with experience. Excellent benefits.

### To Apply:

Send resume, references, a short writing sample, and salary request to [trumanjobs@gmail.com](mailto:trumanjobs@gmail.com) with the "New Media Director" in the subject line.

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# Truman National Security Project

## Position: Research Associate, Junior level

**Location:** Washington, DC

**Start Date:** TBD

**Term:** One year, with potential for longer term engagement

### Description:

We are seeking a junior level Research Associate to work directly with the CEO on a variety of tasks while working to fundamentally alter America's foreign policy, with a particular focus on energy in the developing world and climate change.

The Research Associate will have research and writing duties relating to articles and manuscripts on distributed energy in the developing world and its impact on counterinsurgency strategy as well as development.

The Research Associate will also take on event organizing responsibilities including organizing high-level conferences with government and Congressional officials, putting together high-level interagency meetings on a variety of national security topics and some scheduling and clerical duties.

### Core Qualifications:

- Highly organized and entrepreneurial
- Comfortable with taking on new tasks and learning on the job
- Able to juggle multiple tasks simultaneously
- Strong people skills and project management experience
- Interest in national security policy and political issues is strongly encouraged
- Suitable for recent college graduate with excellent grades above 3.6

### Compensation:

Based on experience and ability, commensurate with starting Hill salaries. Benefits include three weeks of vacation and full health coverage

### To Apply:

Send resume, three references, a cover letter, and contact phone to [tabitha@trumanproject.org](mailto:tabitha@trumanproject.org) with "Research Associate" in the subject line.

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# Truman National Security Project

## Position: Program Associate, Junior level

**Location:** Washington, DC

**Start Date:** TBD

### Description:

We are seeking a junior level Program Associate to educate staff on Capitol Hill and organize strong security progressives outside the Beltway while working to fundamentally alter America's foreign policy, with a particular focus on energy in the developing world and climate change.

The Program Associate will work with our Policy Director and our Fellowship Director on two of our core programs. Our Congressional Security Scholars Program providing 12 weeks of education for 200 Congressional staff each year in foreign policy and communication. The Truman Security Fellowship is our flagship nationwide program to recruit, train, and position a new generation of progressive leaders in national security.

The Program Associate will also organize weekly seminars on Capitol Hill for staff education and recruitment, organizing periodic seminars and alumni events, research and writing to update curricula and training materials on various topics and performing clerical and database duties. The Program Associate will also assist in organizing two annual conferences and two regional trainings for over 300 Truman Fellows each year while building communities among our incredible Truman Fellows by putting individuals together who work in similar fields, Congress and government agencies.

### Core Qualifications:

- Highly organized and entrepreneurial
- Comfortable with taking on new tasks and learning on the job
- Able to juggle multiple tasks simultaneously
- Strong people skills and project management experience
- Must have strong communication skills
- Familiarity with databases and PowerPoint
- Interest in national security policy and political issues/Congress is strongly encouraged
- Suitable for recent college graduate with excellent grades above 3.6

### Compensation:

Based on experience and ability, commensurate with starting Hill salaries. Benefits include three weeks of vacation and full health coverage

### To Apply:

Send resume, three references, a cover letter, and contact phone to [tabitha@trumanproject.org](mailto:tabitha@trumanproject.org) with "Program Associate" in the subject line.

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